

# Qantas Business Essentials

## Flight Report

**Qantas Business Number:** 123456  
**Company Name:** Test Company Pty Ltd  
**Reporting Period:** 11/2009

Booking Reference	Passenger Name	Type of Transaction	Ticket Number	Ticketing Carrier	Transaction Date	Departure Date	Flight Type	Flight Itinerary	Currency of Transaction				
									Currency Code	Base Amount^	Taxes, Levies & Surcharges	Ticket Total	Total in HKD ~
4C7ZQF	CITIZEN/JOHN MR	PURCHASE	2459912345	QANTAS	07/11/2009	01/12/2009	INTERNATIONAL	HKG SYD HKG	HKD	10,300.00	1,754.00	12,054.00	12,054.00
ZDOOXX	SAMPLE/BRUCE MR	PURCHASE	2459912346	QANTAS	07/11/2009	14/11/2009	INTERNATIONAL	HKG LHR HKG	HKD	5,190.00	1,836.00	7,026.00	7,026.00
ZDOOXX	SAMPLE/BRUCE MR	EXCHANGE	2459912450	QANTAS	13/11/2009	15/11/2009	INTERNATIONAL	HKG LHR HKG	HKD	0.00	0.00	0.00	0.00
Z526PL	TRAVEL/SARAH MS	PURCHASE	2459912347	QANTAS	08/11/2009	29/11/2009	DOMESTIC	MEL SYD MEL	AUD	130.75	44.95	175.70	1,258.33
Z7XYQF	SAMPLE/JAME MRS	PURCHASE		JETSTAR	14/11/2009	31/11/2009	INTERNATIONAL	HKG PER HKG	HKD	5,460.00	670.00	6,130.00	6,800.00
FGH12P	TRAVEL/SARAH MS	PURCHASE		JETSTAR	16/11/2009	12/12/2009	INTERNATIONAL	HKG SIN HKG	HKD	1,662.00	270.00	1,932.00	1,932.00
Z8FFFF	SMITH/JOHN MR	PURCHASE	2459912349	QANTAS	18/11/2009	10/12/2009	INTERNATIONAL	HKG AKL HKG	HKD	11,300.00	2,389.00	13,689.00	13,689.00
123ABC	CITIZEN/JOHN MR	EXCHANGE	2459912350	QANTAS	18/11/2009	04/12/2009	DOMESTIC	BNE PER BNE	AUD	45.45	4.55	50.00	358.09
I2O3P4	SAMPLE/BRUCE MR	PURCHASE		JETSTAR	20/11/2009	05/01/2010	DOMESTIC	SYD OOL	AUD	70.00	30.00	100.00	716.18
XYZ22A	SAMPLE/BRUCE MR	PURCHASE	2459912351	QANTAS	23/11/2009	13/12/2009	INTERNATIONAL	SIN LHR SIN	SGD	1,026.22	518.85	1,545.07	8,237.63
2MDDXX	TRAVEL/SARAH MS	PURCHASE	2459912340	QANTAS	27/11/2009	02/01/2010	INTERNATIONAL	HKG PER HKG	HKD	8,850.00	1,666.00	10,516.00	10,516.00
2MDDXX	TRAVEL/SARAH MS	REFUND	2459912340	QANTAS	27/11/2009				HKD	-8,850.00	-1,666.00	-10,516.00	-10,516.00
<b>Total in HKD</b>										<b>41,112.23</b>	<b>10,758.63</b>	<b>51,870.86</b>	<b>51,870.86</b>

^Base Amount includes the base amount for flights purchased.

~Foreign Currency: If payments have been made in foreign currency, the amount displayed in: Total in HKD is approximate only as conversion to HKD is based on a monthly exchange rate provided by IATA (and not the conversion rate applicable at the time of payment).

**Please note:** Report includes details of flights purchased on Qantas Business Essentials and jetstar.com that have had your QBN added to the online booking; and flights purchased via a Qantas office (including qantas.com) and ticketed on Qantas '081' tickets that have had your QBN added via Manage Your Booking on qantas.com during the relevant reporting period and prior to travel. Any fees, amounts or refunds paid in relation to fares changed or upgraded after a booking has been made are included in the report based on the date that the change or upgrade was made. Bookings made on jetstar.com are not issued with a ticket number.

**Information only:** This report is for information purposes only. It should not be used for accounting purposes. While all care has been taken in the preparation of this report, Qantas and its related bodies corporate cannot guarantee its accuracy.

Please forward all queries to: qbessentialskh@qantas.com.au

